# MEETING MINUTES

## Meeting held on April 15, 2017

**Attendees:**

 10 board members & 2 club members, 2 non member Names need to be listed out which I’m sure they will be on the final version.

**Not Attending:**

 Eric Hoff, Heather Spriggs, Erik Van Dyke

**Distribution:** All Present

**Item Description \_**

**New Business Information Items:**

**Secretary; Eric Hoff**  Eric was not present at the meeting. February minutes were submitted and approved. No March minutes have been presented. Doris Casselton volunteered as interim Secretary.

**President; Ryan Davis**

*Dallesport event*. Event was not sold out possibly due to inclement weather leading up to the event. Distance was another factor. Discussion regarding visuals on course for Saturday and Sunday. Courses were good, but there is a need for course design guidelines (PIR and Dallesport). Also, the need to make cars STOP in the stop box, which may have not been clear with no stop sign out due to the high wind. Maybe spray painting two tall cones red.

*Audi Club NW* in May, still need volunteers. Will be opening opportunity to general members. Charles Cope donated $~~300~~ 250 for the camping flat fee of $250, hoping for more volunteers.

*Triple Threat* is being co-hosted by both NWAA and BCA. There could be anywhere from 30-130 total participants (capping at 130). $75 for all 3 days, regardless of how many events the participant has entered. There will be a max of 30 teams. The same car/same driver must be used for a minimum of 2 events. Drag racing is ⅛ mile. Scoring for all events allows for points based on ranking (e.g., 1st place 100 points, 2nd place 98 points, etc) The top 3 scores for each event count, so novices may not necessarily bring team scores down. Friday is practice, followed by drag racing. Saturday is autocross, drag (if necessary) and dinner. Sunday is drifting and awards. There should be team and individual awards ie: dash plaque.

**Vice President; Todd Averitt**

*Flow chart of event responsibilities* introduced. While each have their own, we ~~should~~ must all work together.

*Hooked on Driving* has paid for one day at PIR. BCA previously paid for the day, but not able to get a refund. Rather, we should pick another day for an event. July 3rd has been suggested, as has a date in November, possibly for another DCC event. Todd will confirm there is a date available in November before it is brought for a vote. July 3rd will have a noise limit of 90dB. There will be a station setup for testing.

Help is still needed for the Hooked on Driving Event on April 20th.

**Treasurer; Todd Averitt**

*Financial Status* was handed out.

*CPA Update*, the second payment has been made.

*An Incident Report* has been filed for the damage done at Dallesport. A copy of the report went to our insurance, the property owners (the City of Dallesport, Aeronautic Management and Klickitat County) and the participant involved. BCA is waiting to hear ~~what,~~ if any penalties or fees will ~~need to~~ be ~~paid~~ assessed for the damaged barrier. ~~If so, BCA could elect to collect from the driver involved.~~

**Safety; Jemal Mfundshi, Bill Sessions***An observer’s report* was submitted by Bill. This should be reviewed ~~for updates~~ to show where we are weak and what needs improvement.

*Course worker safety*, it was noted that some course workers were not operating with a high sense of safety and neglected to allow for cars on the course. This will be addressed in future driver meetings. Also, Jemal and Bill will look for additional starters to train.

*How many passengers* should be allowed in the vehicle. It was proposed that minor over 13 MUST ride in the front seat. No passengers under 13 will be allowed. More than one passenger, of any age, requires that an instructor be the driver. This will be decided via an email vote. (Let it be noted that the rules do indicate that only one passenger at a time be allowed in the vehicle during timed runs.) This is not for incorporation Note to Doris: An email vote will not be taken. We will follow the R&R's in case anyone’s in doubt how it is done. Rule will not be changed until next year - please see Rules & Regulations sections I-3 and I-4.

*Tech sheets*, Bill rewrote and reformatted the tech sheet used by ACNW to better fit our needs. The final will be voted on at the next meeting. Note to Doris: This is a format change not a content change so it can be presented for adoption. We need everyone to become familiar with Robert’s Rules of Order.

*Formula cars*, It was proposed that a ~~change~~ clarification be made to the heading for karts to include formula or any car which may be less than 3 feet in height. ~~These cars should be kept out of the grid~~. Doris see statement above.

**Advertising/Sales;** **Doris Casselton, Heather Spriggs**

*Dallesport Kickoff Party*, We will check for the use of a hangar for the event. Also arranging catering, awards, a raffle and making this a family friendly event. Possibly using VIP Performance as a food sponsor. Planning on 100 people as this is Memorial Day weekend.

*Hats/T-shirts*, checking with Don Dexter (and other sources) for pricing on hats and t-shirts. These can be used for additional sales, prize’s and membership gifts.

**Course Coordinators; Andres Ferrer, James Casselton**

*Event 2,* Friday night, the course should have been shut down earlier. This would have allowed the course to be set up earlier and tested/chalked in reverse. Letting it go longer prevented the course from being completed on Saturday morning. Additionally, Andres could have used help getting participants registered Saturday morning. Maybe adding an addition table and having a second person to assign work duties and other info would be helpful. We are getting off schedule and need to find ways to better keep to the timeframes set. There was conversation about the handling of the lunch provided and how it should be improved.

*Course committees*, we still need volunteers to design, review and adjust courses.

**Equipment Coordinators; Sean Vanderheiden, Erik Van Dyke**

*Security tracking device*, no update

*Lanyards* The board voted to approve the purchase of lanyards for Board Members and others helping direct events. This will make us more easily identifiable to participants. James Casselton (NWMS) donated $100 toward the cost of the lanyards. *Measuring wheel* The board also approved the purchase of two or three rolling measure wheels. Doris: I only remember one. We don’t need 2 or 3.

**Web Designer; Chris Mitchell**

*VIP,* Chris is working with them to get sponsorship for food.

*Basecamp* is no more. Chris will look into getting this re-instated. Using Google groups helps looking at all of the emails as a conversation.

*No buy/sell/trade* will be allowed on either the BCA Facebook page or group page.

**Instructional Program Coordinators; Chris Mitchell, Erik Van Dyke and Pete Libke**

*An outline for 2018 instructional program* was introduced. It included:

 How to walk the course

 Role as a driver

 Role as a course worker

 Autocross in practice

What happens when something goes wrong?

Safety

Classing, Pax, super classing

Tires

How does this hurt my car?

...and more. Will include both classroom and ~~track~~ seat time.

The meeting adjourned approx. 3:40 pm. The next meeting will be ~~the 3~~~~rd~~ ~~Saturday of each month~~. announced in early May due to schedule conflict with event.

The minutes noted are intended to be a true and accurate recording of the discussions, which took place. If there are errors and/or omissions, please notify the Recorder within seven days or the minutes shall stand as written.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Doris Casselton, Recorder