# MEETING MINUTES

## Meeting held on July 15, 2017

**Attendees:**

Ryan Davis, Todd Avertt, Andres Ferrer, Sean Vanderheiden, Erik VanDyk, Eric Hoff and Brittany Starheim

**Not Attending:**

Heather Spriggs, Bill Sessions, Jamal Mfundshi, Chris Mitchell, Pete Libke

**Distribution:** All Present

**Item Description \_**

**New Business Information Items:**

**Secretary; Eric Hoff** March minutes have been presented and based on the amount of time passed the minutes will accepted. It was agreed that Meeting Minutes will be sent to the Board members for review by the Friday following the meeting and the reviews will be completed and submitted to the Secretary by the next Friday. The Secretary will then make revisions to the Meeting Minutes and transmit to the Board.

**President; Ryan Davis**

*PRE event*. The date, possibly September and event are still being discussed between parties. The options are to have a weekday evening meeting at the PRE shop to discuss car setup and then a weekend to apply the knowledge to actual cars. The event would be free to BCA members and $25.00 to non BCA members.

*Maryhill Hillclimb*, BCA to assist WMC on attendance and the venue for August 5 & 6 Friday afternoon and evening course drive. Next event is September 16 & 17 and volunteers are needed. Idea of putting together T-shirts with event logos is being looked into.

*Triple Threat* is being co-hosted by both NWAA and BCA. There could be anywhere from 30-130 total participants (capping at 130). $75 for all 3 days, regardless of how many events the participant has entered. There will be a max of 30 teams. The same car/same driver must be used for a minimum of 2 events. Drag racing is ⅛ mile. Scoring for all events allows for points based on ranking (e.g., 1st place 100 points, 2nd place 98 points, etc) The top 3 scores for each event count, so novices may not necessarily bring team scores down. Friday is practice, followed by drag racing. Saturday is autocross, drag (if necessary) and dinner. Sunday is drifting and awards. There should be team and individual awards ie: dash plaque.

*Dallesport*, The damaged that occurred at the last event has been paid in full.

*Rules & Regulations*, The R&R have been updated and are ready to be placed on the BCA web site. Ryan is doing the updates to the BCA web site.

*Merchandise*, BCA has logo hats (3) and T-shirts (20) remaining and will have for sale at upcoming. Brittany also has shirts and hats for Triple Threat that will included at the upcoming event for sale.

*Future of Board*, Presently, there are eleven board members and a discussion was held to determine how large the board should be and direction the club should take. It was suggested the future board should consist of 4 members and committees would be assembled that was report to the board. A meeting on July 26th at BJ’s was scheduled to discuss this issue further. Each attending board member was requested to provide their views on the how the board should be set up and the future of the club going forward.

It was suggested that meeting at the same location be held after the upcoming Autocross event to download how the event went. The meeting will be confirmed at the event.

**Vice President; Todd Averitt**

The issue of Todd holding both the VP and Treasurer position was discussed the Todd stated that he would like to keep the Treasurer position and find another person to the VP position. The board will look for persons to talk over this position.

**Treasurer; Todd Averitt**

*Financial Statements* for the existing quarter, full year forecasts for expenses and income was handed out and discussed.

*Insurance*, the fees have been paid in full. The upcoming Packwood and Triple Threat events insurance costs will be split with NWAA.

*Packwood,* the fee for the event is $1500.00 per day plus expenses~~.~~

**Safety; Jemal Mfundshi, Bill Sessions**

Jemal and Bill not in attendance

*Course worker safety*, it was noted that some course workers were not operating with a high sense of safety and neglected to allow for cars on the course. This will be addressed in future driver meetings. Also, Jemal and Bill will look for additional starters to train.

*Tech sheets*, The new tech sheets are in use. A request was made to update the instructor list for use at the events.

*Instructors,* A request was made to update the instructor list for use at the events.

*Formula cars*, It was proposed that a clarification be made to the heading for karts to include formula or any car which may be less than 3 feet in height.

**Advertising/Sales;** **Heather Spriggs**

Doris has withdrawn from the board and Heather was not present.

**Course Coordinators; Andres Ferrer, James Casselton**

*Course committees*, we still need volunteers to design, review and adjust courses. Board to generate a list of who is available and willing to design. Need designs for the September, October and November events. The existing book of previous designs will be sent out to interested parties to help with course designs.

Will need to determine who is trained to run registration and get them involved.

**Equipment Coordinators; Sean Vanderheiden, Erik Van Dyke**

*Security tracking device*, no update

*Cones,* Need for additional large cones. Discussing with Blaze the availability on cones the do not break as easily.

**Web Designer; Chris Mitchell**

Chris not present

**Instructional Program Coordinators; Chris Mitchell, Erik Van Dyke and Pete Libke**

*An outline for 2018 instructional program* was introduced. It included:

How to walk the course

Role as a driver

Role as a course worker

Autocross in practice

What happens when something goes wrong?

Safety

Classing, Pax, super classing

Tires

How does this hurt my car?

...and more. Will include both classroom and seat time.

**New Business;**

*Awards Dinner*, Planning for the event should start right away.

*2018 Schedule*, Start planning for submittal of events by September for the next season. Two events for Dallesport was proposed and will be discussed further. The venues proposed for next year are, PIR, Dallesport, Shelton and Packwood.

*Membership*, Renewal fee options for next year would be early and standard memberships. There would also be perks for the members signing up early.

The meeting adjourned approx.1:13 pm. The next meeting will be the 3rd Saturday of each month.

The minutes noted are intended to be a true and accurate recording of the discussions, which took place. If there are errors and/or omissions, please notify the Recorder within seven days or the minutes shall stand as written.

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Eric Hoff, Secretary