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| **Location: Country Inn and Suites, 9930 Whitaker Rd, Portland Oregon** | **April 5th, 2018** | **7:00pm** |

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| **Attendance (names in attendance required):****Ryan Davis, Todd Averitt, Sean Vanderheiden, Erik Van Dyke, Andres Ferrer** |

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| **President -** Ryan Davis --- Call meeting to order/Guest Intro – meeting somewhat started at 19:15, this writer arrived about 19:36, small break in order to review prior meeting minutes. First part of meeting, notes taken by Todd. (*Notes from Todd: Meeting started with Andres. Porta potties for Dallesport were ordered, one handicap and 2 standard, along with hand cleaner. Regarding the upcoming McMinnville event, recommendations will be sought from the Falls Event Center.* *Ryan stated, regarding the upcoming Dallesport event – Todd and Andres will arrive Friday around 1700. Erik will be there Saturday only. Two courses for Saturday – appears 40 signed up. One course on Sunday. All courses designed. There are 89 annual members signed up. Staff are supposed to be at the event by 0700. Check-in 0730. Driver’s meeting – 0845. First Car Off – 0900. Lunch break on Saturday around 1230, to be one hour in length. Discussion point – course walk for PM course or slow drive through recon?* ) | 19:15 |

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| **Secretary** – Mina Ingraham | **Time** |
| March Minutes review | Approval vote – unanimous. (19:44) | 19:36 |

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| **Treasurer** – Todd Averitt | **Time** |
| Financial status | Review, Jim has been paid $1,050 (2 checks) Is there more? Request we pay off Pete and SeanTodd – handout on current banking status. Reviewed in detail. See handout, incorporated by this reference as if repeated in full. There are some slight variances from projected, and we paid off a lot of stuff. Even with that, money is being made. There is a great deal of detail in the reports. (end – 19: 55) | 19:45 |

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| **President** – Ryan Davis | **Time** |
| Attendance | When are people arriving? | 19:56 |
| Weekend schedule review | (see notes from Todd, incorporated above) |  |
| Use of space at DP | Pits, parking, course – drive around the barriers to get to the course. No one should be forced to paddock on dirt. (End 20:01) |  |

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| **Vice President** - Andres Ferrer | **Time** |
| Porta Potties | Cost? Also, we should set up for McMinnville. Shop around for prices.Ryan - Two accessible and a wash station. For McMinnville – probably the same. Try to get cheaper prices.  | 20:02 |

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| **Safety** – Jemal Mfundshi (not present) | **Time** |
| Last minute needs | Any? – Ryan – thinks everything is there. “We will roll the dice” – not really, should all be in order.  | 20:07 |
| Tech Stickers/Annual tech | Printed? Student dots in top pass side corner.Annual tech – stickers should probably exist. Discussion – how to screen annual tech stuff. Tech inspector will screen. At Inspector discretion – just get signed paper.  |  |
| AX2 Safety | Who are your Safety officers for this event? - We don’t know. Ryan emailed a list of possible decent safety officer. (end – 20:13) |  |

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| **Equipment Coordinators**– Erik VanDyke, Sean Vanderheiden | **Time** |
| Inventory 2018 | What do we know we need? What do we WANT to get this year, and can we?(Sean picked up timing print slips, number tape, and wristbands)-Sean - we have many supplies. Try to conserve them. We should be okay on batteries. Maybe we will eventually get some better containers. No generator ? seems like we’d need one. The one we have, has a stripped bolt. Discussion – should we buy a cheap one? Ryan – cheap one would probably suffice for the three events at which it will be needed. Sean – HF unit – maybe 90 bucks. Ryan – I don’t know “Watt” we’re doing. Universal – groans. Walmart – around 150.   | 20:13 |
| AX2 Duties | Who is there and what are they doing? Andres – reg; tech will be Bill and or Jemal; and Sean; Mina can help with tech. Course set up – whoever is there on Friday. Sat night, Sunday’s course will be done. END – 20:27 |  |

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| **New Business** | **Assigned to** | **Outcome** |
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* **Additional board member discussions**
* **Open for comments/questions from non-board members**

**Adjourned 20:28**