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| **Location: Country Inn and Suites – Near PIR** | **August 2nd, 2018** | **7:00pm** |

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| **Attendance (names in attendance required)** Ryan Davis, Erik Van Dyke, Todd Averitt, Sean Vanderheiden, Casey Hollingsworth, Andres Ferrer, Mina Ingraham ( by phone) , Jemal Mfundshi. |

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| **President -** Ryan Davis --- Call meeting to order/Guest Intro | 19:05 |

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| **Secretary** – Mina Ingraham | | **Time** |
| July Minutes review | Approval vote – Mina has to send these out for general review, following up on the draft sent to Ryan. | 19:10 |

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| **Treasurer** – Todd Averitt | | **Time** |
| Financial status | Review – 7/31 is end of the previous fiscal year. Deposits made, which are under the expenses. Ending balance – 4,055.14. In the short term we are looking at income from Big NW Subaru, $2500, Maryhill should be around $750, estimating McMinnville around $2400 McMinnville will have expenses of around 475 for porta potties; total around 2500 - they need to be paid beforehand. Todd requested contact info for who needs to be paid. 5835 outstanding balance owed to Todd and Ryan. We’ve expended 36,523 over FY, income 34,179 – so we’re about -7% for the year. This is in fact an improvement over the -22% last year. There will be some tax prep / submission expenses, which are relatively small  Ryan – we actually should be taking in around 1500 on Maryhill.  End – 19:19 | 19:12 |

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| **President** – Ryan Davis | | **Time** |
| U.S.C. | Andres and Ryan present idea – ultimate slalom challenge. The gist of it is : two day Dallesport event, like usual. Saturday standard autocross. Then lunch, and then in the afternoon – basically a long slalom with possibly a pin turn at the end. There would be three different tickets to be bought, at different levels, and there would be money at stake. It’d need DOJ approval for the money / payout end, given our not for profit status. Slalom down, pin turn, then return – the top 7 would get cash prizes if there were about 50 – 60 entrants. Ryan thinks the max potential expense would be 1100 or so, so we’d have maybe a 1200 profit on it. There is a pretty decent payout schedule for competitors – you’d more than cover expenses if you finished anywhere in the top 7, significantly more than that if you were in the top 3. This would be instead of the raffle trip to Hawaii. There is also an 80 dollar ticket saying that you think you’ll be fastest – if they buy this, and they win, they get 500. Mina asked if this would be limited to autocross entrants – Ryan suggested that it wouldn’t be necessary, ie people could enter who were there just for the slalom challenge. Todd suggested we’d need to be sure that people, especially setup people, don’t get practice runs and then compete for money.  There is a handout visualizing this idea, which is incorporated by this reference as if herein repeated in full.  Andres and Mina agreed that leveled entry fees isn’t as good as one simple fee. There is an issue about whether we use pax ?  General sense is that this is a good idea – we need to hammer out the details.  Originally, there was a discussion of whether the McMinnville strip across from the museum was an option, but expense and environmental impact issues make that impractical. END – 19:32 | 19:19 |
| Intro to Course Design | 2019 Class – Ryan discussed the general need for such a thing, since there are few who are willing. The training class might also enable drivers to give more constructive feedback about courses. Todd – wants to see a restriction on people who design courses, maybe two years minimum. This generally makes sense to those present. Sometime next season, at the beginning of the year, for timing. Unclear where it would be done, but the requirements would be pretty minimal. It would help to develop a team of a half-dozen people who could help design courses, work together effectively and efficiently. We all know from experience that course design has a huge impact on enjoyment. Would be course designers can learn some fundamentals an also be taught to expect feedback as a normal thing. END – 19:43 | 19:32 |
| Maryhill | Helpers - review plan – Ryan is bringing timing gear. Ryan and Mina will help tech and help with novice drive throughs. Fires are 60% contained, it is said. Five spots left, if anyone is interested. End 19:46 | 19:44 |

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| **Vice President** - Andres Ferrer | | **Time** |
| Big NW Subaru (8/5) | Review - Site, safety, format, etc. Van has been loaded – this was done before the meeting. They will try to get there around 0615. Participants will begin arriving around 0700. Casey is entering course data, and Todd has designed a course. That’s really about all there is to it – there are 47 competitors signed up. Three walkup spots available. Several classes available. We have to get the cones - participants are not required to work. The competitors have one hour, from 0700 to 0800 to get to the competition area – else they’re not going to have access. Hot pits will be used by us. AM and PM run groups. There’s going to be a morning award ceremony – classes need to stay together so that the AM cash payouts by class can be made. We should be done around 1530. No passengers allowed, per Subaru. We should have enough for one worker per station, and enough for each position. We’re doing tech, even though it is not required (?). Subaru has its own tech sheet. END – 19:55 | 19:46 |
| McMinnville | Porta-potties, Course/event mockup 8/8 (Wed) night, setup barriers Thu. Ryan will be out there around 1830. Paul Hawkins is designing Saturday’s courses, and the general idea is that we can set up a course and chalk on Wednesday (not leaving cones out, just chalking and then recovering the cones). Ryan is gonna head back out on Thursday to try to block off the parking lot with barriers that Evergreen will provide. The metal barriers will be supplemented with tape and cones. Andres and Mina will try to be there with Ryan and Paul. Andres pointed out that we may want to mark up where the porta potties go. We have one accessible, one standard, and one hand washing station. END – 20:00 | 19:56 |

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| **Safety** – Jemal Mfundshi, Bill Sessions (not present) | | **Time** |
| PIR Needs | Who has the parent waiver for minor form? (2 forms required) News? Todd emailed the form to Jemal and Bill, but it isn’t clear if they have it. SCCA, in the person of Rio Rios, has no idea of any additional form. It is claimed that SCCA has the form, but one is not sure at this writing what person has it. Todd says that the form is basically a PIR requirement, for PIR; however they are not being very forthright about providing it.  Jemal asked about the caution tape – for the Subaru meet. This will be done for us by the Subaru people. END – 20:06 | 20:00 |

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| **Equipment Coordinators**– Erik VanDyke, Sean Vanderheiden | | **Time** |
| New printer | Hope it works!; bringing labels to the meeting too. Ryan - The printer has a scissors button on it – you use that to cut the slips. We can save money if we get the paper without the rolls, and re-use the ones we have. | 20:06 |
| Other upcoming needs? | Todd – where are we at on radios? Ryan saw Steve from WMC last night, but they didn’t have a chance to discuss it. Not a huge rush.  END – 20:08 |  |

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| **New Business** | **Assigned to** | **Outcome** |
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* **Additional board member discussions**

Triple threat is now a two day autocross. We aren’t really involved – this is an NWAA event, not ours.

-Committee needs to be formed for second driver skill event, which is the same weekend as Maryhill #2.

-not clear if our event at the end of September is one day or two days – it appears to be one to this writer at this time, but that remains to be seen.

-Ryan would like to see us add an event in November – almost always a good turnout because people want to catch one more event before the season ends. Todd points out we need to be aware that if the weather is too cold, PIR will turn off the water in the restrooms.

* **Open for comments/questions from non-board members**

**ADJOURNED – 20:18**