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| **Location: Country Inn and Suites 9930 Whitaker Rd, Portland** | **February 1st, 2018** | **7:00pm** |

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| **Attendance (names in attendance required):**  Ryan Davis, Mina Ingraham, Bill Sessions, Brittany, ; Sean; Erik Van Dyke, Sean Vanderheiden John O’Donnell (johnoautox@gmail.com) **(19:02)** |

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| **President -** Ryan Davis --- Call meeting to order/Guest Intro – John O Donnell | **1** |

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| **Secretary** – Mina Ingraham | | **Time** |
| January Minutes review | Approval vote – pending circulation and review; have been emailed by Mina to BoD list; | 4 |

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| **Treasurer** – Ryan Davis (standing in) | | **Time** |
| Financial status – draft documents attached. | Review, still owe Jim ~$550, paid 500, bus is finally home, needs cleaning  -bus registration expenses -25.75 (quarterly)  -some money came in from season passes  -58 members thus far;  -cleanup when? | 19:08 |
| Sped-Away update | Review latest contract, approve?  -Don is a member who is in the biz of making these.  -Proposed k is part of the meeting materials and incorporated by this reference.  -Todd’s complaints – we had an MSR event go live before it should have, and the erroneously live event had a link to buy shirts;  -Sped Away can sell our stuff on his website  -we retain 50%  -designs other than logo and corporate seal – belong to Sped Away;  -k needs to be reviewed  -Ryan’s take is that with 50/50 it is a reasonable deal;  -We can terminate after a year;  -no particularly viable alternatives at this time;  -Ryan moved, and seconded by Erik – passed.  ALSO: Todd spoke with Mark Qandill – he is committed to donating 4k to help with expenses;  -we owe: 500 for bus engine; several members are owed money; 2100 to Sean, Pete, and Jim; retain as much as possible | 19:12 |

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| **President** – Ryan Davis | | **Time** |
| August Date – August 12; | Evergreen + HOD at Shelton…?  -HOD would like us to do one, Sunday of August Evergreen event;  -maybe would require 6 or 7 people;  -some risks of de-staffing the McMinnville event.  -Mina - doesn’t make sense for us to de-staff that event with a new site event going the same weekend. | 19:18 |
| Mercedes – local club and also Mercedes of Wilsonville | Potential! - they’re looking to hook up with local clubs.  -we might be able to put on event for them, if the money makes sense ;  -maybe 30 people? Pretty tentative at this point; | 19:28 |

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| **Vice President** - Ryan Davis (standing in) | | **Time** |
| DTC Event Planning | Team: Todd, Andres, Richard,. Discuss plan  -plan has been formed. –see email from Todd;  -instructor – one still needed. Helpers needed.  -less emphasis on whole course, more emphasis on course elements;  -Ryan: there are two directions about where this can go. Right now, it’s elements and a really simple course in the afternoon. Ryan states, in the past we’ve been more explicitly focused on the autocross aspect, as such; the worry is – is this too much focused at a newb base, with the risk of potential alienation of more experienced competitors?  Discussion. Are we just offering something like WMC and NWAA? At this point we may be fairly committed. Maybe we can try the street survival type format to begin with, do something more serious second,  Date March 3 for first driving clinic | 19:28 |
| MSR to Axware | Andres/Ryan still need to plan time to practice populating entries into Axware. Perhaps Ryan only until after DTC event  -more work involved than might at first appear  -some issues getting data off ORM;  -in the next month this will be determined. | 19:39 |

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| **Safety** – Jemal Mfundshi, Bill Sessions | | **Time** |
| Tech Forms | Need to have Tech forms submitted and approved by board ASAP  -go back to pretty standard SCCA checklist. ;  -these will have to be reviewed and approved by email; | 19:41 |
| Tech Stickers | Input from last years design.  -seems like Mina is the only person where they don’t stick to her windshield. ☹  -clear? Or do a hi-viz color. Discussion: since we also have to put a bright sticker on the day of event, maybe keep the clear ones for annual;  -SCCA helmet rules in effect;  -maybe we should police how many annuals we give to newbs; some set of criteria;  Ryan moves – handle the numbers the same as last year; universally seconded, passed  -Ryan asks: how do we want to hand them out? | 19:42 |
| Annual Tech | Open to discussion, is it too late to do an annual session? Anyone have access to a venue?  -Ryan: if we do it, do it mid-March. Likely, if we do it, it has to be to all comers, regardless of experience.  -counterpoint: Mina: SCCA has an experience requirement;  discussion: do we accept annuals from other clubs?  -checkbox at registration?  -minimum four events? For Annual tech;  Motion for four event from local club requirement for annual – made and seconded and carried; | 19:52 |

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| **Equipment Coordinators**– Erik VanDyke, Sean Vanderheiden | | **Time** |
| 2018 Needs | Inventory/check through before March. Ensure all equipment is ready to go! What date works for Ryan, Erik, Andres, for bus clean, equipment load, and review what we need to buy? How about 11-Feb at 9 or 10 am? We need need business cards, per Todd’s design? And lanyard tickets?  -we should pick a day to work on / clean the bus; as well as check inventory;  -DATE: Sat, Feb 17; 11:00 AM;  -BUSINESS CARDS – same as last year; need to be ordered; blank ones that we can fill in ; or – facebook and URL;  Todd wants to get lanyards and such for instructors for DTC;  END – 20:14 | 20:08 |

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| **New Business** | **Assigned to** | **Outcome** |
| Shelton event – which day should be points? | Ryan | Probably Sunday |
| April 7/8 at Dallesport not yet confirmed. Should be ok. | Ryan | Waiting on response from Chuck; |
| Possible new location? OR PCA people have a line. Not clear where it is; Washington? | n/a; | Wait and See; |

* **Additional board member discussions**
* **Open for comments/questions from non-board members**

**MEETING ENDED: 20:30**