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| **Location: Country Inn and Suites – on Whitaker, near PIR in Portland, OR** | **July 5th, 2018** | **7:00pm** |

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| **Attendance (names in attendance required):** Todd Averitt, Ryan Davis, Mina Ingraham, Sean Vanderheiden; Andres Ferrer; Jemal Mfundshi; |

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| **President -** Ryan Davis --- Call meeting to order/Guest Intro (no guests) | 19:08 |

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| **Secretary** – Mina Ingraham | | **Time** |
| June Minutes review | Approval vote – Todd moves approval, Ryan seconds, approved. | 19:09 |

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| **Treasurer** – Todd Averitt | | **Time** |
| Financial status | Review – there are handouts, and they are incorporated by this reference as if herein repeated in full; | 19:10 |
| Old debts / receivables | Discussion – ACNW said, we were paid but the mail was RTS, will be sent again to verified address. MSR – also en route. Spreadsheet was sent to WMC regarding income / expenses. There is a provisional estimate that we are in the black by a small margin.  It appears Ryan and Todd will be able slowly to repay themselves on two year old debts to the club.  We also got the spare transmitters, as discussed in last month’s minutes. This includes one Yagi. Yagi at 75, and the transmitters were 236 shipped.  END – 19:19 |  |

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| **President** – Ryan Davis | | **Time** |
| Big NW Subaru (8/5) | Preliminary issues: event registrant caps for our two day events in general. Maybe a cap of 75 for the Saturday, non points days. This would enable lots of runs and an earlier stop time. Andres – what if we didn’t have a cap, but eliminated walk-ups? He thinks they cause the bigger delay. Mina – we could also consider, run the car in the actual run group it is supposed to run in, or you’re done. We had substantial delays at Shelton when large numbers of drivers showed up late and then ran in the wrong run group. All: be at the drivers meeting or don’t run. Also some discussion of people showing up late, running illegible numbers, etc – all of these things can delay events and can also make course worker distro inequitable.  Mina – moved in favor of a 75-80 car entry cap and no walk ups, Andres seconded, adopted. ]  Ryan - shout out to Andres for working extra super hard at Shelton. Everyone noticed.  Mina - volunteers to help with starter duties as needed. We need to be sure that this position is only held by very experienced persons.  Mina also suggested – maybe we have grid take a look and make sure the cars running in group X are the ones supposed to be running, and get them out of line if not – see earlier comment about event delays caused by cars not running in assigned RG.  Discussion – Ryan - we can also use NOV and NFP as filler, run groups to be determined on day of based on run group sizes, to try to help with even distribution of cars and therefore workers.  BIG NW SUBARU : Who will be attending? Equipment transport without bus. Andres/Ryan/Mina not in attendance (Maryhill). Discussion of names – Jemal will be there, and Sean, Todd. There are some BCA regulars who can help, maybe – Michael Pinto, Jack Sanchez, Casey Hollingsworth; discussion of whether we need to pay people ? Maybe a 30 dollar MSR credit. Todd suggests – rent a van for NW Subaru, to get the equipment there. Mark Q has an account with Enterprise and maybe he will be able to help us. | 19:19 |
| Maryhill | Helpers - remember, we are co-hosting and splitting profit |  |
| Sanderson Pavement | Repairs – Ryan spoke to Viper and Vette clubs (Jim Merryman and John Vittone) – it was agreed that repairs are needed. John V will meet with the Port to discuss, how can we make repairs. Ryan will try to be involved. The general feeling is that we ought to at least try to help with repairs.  End discussion - 20:02 |  |

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| **Vice President** - Andres Ferrer | | **Time** |
| Sanderson | Review - Site, safety, co-hosting, format, enforcing cap, penalizing walk-ups, etc. – see above general discussion of two day events.  Safety – had some issues, especially with starter in one RG and we also had some pavement pull up / break up.  Operationally, there were some differences of opinion regarding numbers of runs between WMC and BCA. BCA felt that the difference would be about one hour either way, ie ending at 1500 or 1600. We can reconsider whether we just do the event ourselves next year. One feels this will likely be acceptable to all.  **Skipped -to Sean at 20:12, as he had to leave early**  Return to this discussion – 20:20 – Todd asked, do we want to consider saying, if they bring x number to events, they get x $$ - ? Agreed - no this idea doesn’t make sense at this time.  Discussion – how do we feel about co-chairing events in future ? Maybe, just defer until further consideration. | 20:03 |
| McMinnville | Porta-potties, Course/event mockup 8/8 (Wed) night – Andres will order PP’s. try to get one accessible for women and those who need to be seated. Need to set a time. There will be challenges because of the islands. As many as we can, should be there.  End - 20:37 |  |

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| **Safety** – Jemal Mfundshi, Bill Sessions | | **Time** |
| PIR Needs | Who has the parent waiver for minor form?. (2 forms required) News? Bill says he has an e-version of the waiver. Again, this is a specific PIR form. What we need is that particular form. It requires both guardians of the child. PCA may have one, and SCCA may have one. Maybe, we can talk to Rio Rios of ORSCCA. | 20:39 |
| “The wheel incident” | Discuss. One thing, we need to try to make better predictive efforts regarding what will come up. That’s an ongoing process, and we did talk to Jim Merryman and John V after, and this is not an uncommon situation at that site. We can be more aggressive with red flags and course re-designs as needed. Maybe we should take contemporaneous records or what happens and when. We should have the involved workers and safety officers take notes as soon as possible. Apparently, there are forms – operational forms. These need to be filled out and filed, ideally by the next meeting.  END – 21:06 |  |

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| **Equipment Coordinators**– Erik VanDyke, Sean Vanderheiden | | **Time** |
| AX6 Needs? | Head socks – will be forthcoming. Some discussion of longer head socks than are required – maybe it’s better to use the shorter ones? We found longer ones and they are forthcoming.  End – 21:07 | 21:07 |
| Radio talk | Budget and timeline – ; Ryan will talk to Emily and Steve, see what the costs would be. Right now, start can only talk to timing. Need to address that. Probably need 11 of them. Costs range from 90 to 170 a piece. Probably about a grand needed. That means we are gonna have to use what we have. **End – 21:14** | 21:09 |
| Printer | Options/prices are: \_\_\_\_\_\_ Sean – we can try a brother printer that’s about 80.00. Options being considered. May have a better feed; will require different labels. We do have a lot of dymo labels, but there is an argument that a more reliable feed will work better. If we wanted a commercial grade printer, the cost would be around 300, and labels would be twice as expensive. Mina – would like to see the commercial grade unit just for durability reasons. However, the consensus seems to be to try the less expensive unit first.  END – 20:17 | 20:12 (this presentation was done early so Sean could leave) |

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| **New Business** | **Assigned to** | **Outcome** |
| Party planning? Awards? |  | Deferred |

* **Additional board member discussions**

Bus status? Ryan: On the way home, transmission slipped. But not too bad. We do need to consider another vehicle. Discussion of possible replacement vehicles.

* **Open for comments/questions from non-board members**

**Adjourned – 21:31**