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| **Location: Country Inn and Suites Country Inn and Suites 9930 Whitaker Rd, Portland** | **March 1st, 2018** | **7:00pm** |

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| **Attendance (names in attendance required): Jemal Mfundshi, Ryan Davis, Todd Averitt; Erik Van Dyke, Sean Vanderheiden came late.**  **Come to order – 19:06** |

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| **President -** Ryan Davis --- Call meeting to order/Guest Intro | 1 |

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| **Secretary** – Mina Ingraham | | **Time** |
| February Minutes review | Approval vote – Todd motioned, Ryan seconded, approved.  (end – 19:08) | 19:07 |

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| **Treasurer** – Todd Averitt | | **Time** |
| Financial status | Ending Balance should be as of 2/28;  Review, still owe Jim ~$550, Pete $1,450, Sean $219+, Todd $4,000+, Ryan $3,500.  Short term income – $3200  Short term expenses thru Dallesport – possible balance $5175  Some outstanding check number issues – Ryan will provide;  Ryan: Apparently some outstanding bus maintenance issues? Charge pipe popped off. Should be under warranty.  Todd: One of the balance sheets shows great numbers, but be advised we’ve yet to pay for PIR; a couple of k of expenses will be pending; but, we’re still way ahead of where we were last year.  Correction: Mark Qandill donated $2k - greatly appreciated.  (end – 19:08) | 19:08 |
| Sped-Away | Todd: Still discount to members and club, just no contract yet? Discounts remain in place, some items were in fact donated to us for use this year; just no contract.  Re: T-shirts, he can’t have a standing inventory. If we want 100 of a shirt, we need to pay for it. And of course, buying in bulk will save the club money.  Ryan: do we want to buy some inventory? There is some miscellaneous inventory left from last year, dribs and drabs. Discussion: Todd suggests we could shop the design around to a few places and find out what would it cost to make these?  Mina suggested – do we give a bigger logo for more money?  Discussion of whether shopping the prices around to other shops alienates Don?  Return of discussion – maybe just get a quote of shirts and hats. Possibility of committing to a maximum dollar amount of inventory?  (end – 19:23) | 19:13 |

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| **President** – Ryan Davis | | **Time** |
| June PRE Seminar/Saturday | How should we use Saturday? (Mixed with Setup Seminar students)  PRE seminar will be similar intro level as was presented last year. That was based on polling on facebook.  Saturday would be the hands-on setup portion. But, do we want to make it a fun-run or test and tune type day?  Capped – 35 people at 35 dollars.  Ryan: $30 option for just fun run day (those not doing the setup stuff).  Discussion:  Todd: one issue is, is PRE getting the benefit of the paddock of PIR without actually paying for it? PIR-S costs more than PRE brought in. And Todd thinks that it’s a mistake for us to pay for the event if we’re effectively subsidizing PRE.  Ryan: truth is, HOD is paying for PIR-S, so we aren’t paying for it. At least we didn’t last year. Mina: who is paying for PIR-S this year?  June 2 – HOD will provide?. June 3 = ? Sounds like maybe HOD won’t even be there? So, it would appear that we will need to pay for it. And if that is the case, how does the event go forward?  Discussion of the existing budget. It appeared the consensus was that there is a budget item for PIR in June.  Ryan: whether or not we do a fun run day, it’ll cost 30 bucks. But Ryan is satisfied that we aren’t paying money to PRE for the event.  Deposit has been made to PIR for June 2 and 3. Motion made, by Ryan – 35 one day, 30 two day discount. Seconded by Sean. Carried.    No member discount past the two day discount, if applicable, for Sat.  (end - 19:42 | 19:23 |
| Course Designers | Ryan - Anyone present want to design this year? Not so much. TBD. Erik might be willing. Sean said he’ll revise courses. .  Andres and Ryan are doing Saturday. Ryan is doing Sunday.  Unlocking PIR – this weekend? Ryan, Todd, or Andres can unlock. Leave the gate closed but unlocked. | 19:42 |
| MSR Updates – | DTC is full. 78 Members signed up.  Good sign up for event one – 69 registered as of time of meeting.  Remaining events will open Sunday at 4pm. One exception – maybe the late June Thursday / Friday with HOD.  Pricing? Follow the same $30/ $35 pricing? June 2/3 yes; Dallesport April 7/8; $25/$30; Sanderson - with WMC; pricing will be, we think, $35 non member, WMC and BCA early birds would be $25; standard members $28. This is laid out more fully in an email from Ryan sent to the BoD. Sanderson is June 30 / July 1.  So – $1500 profit per club is projected if we merely get 75 entrants, which we should.  Discussion of whether to lower the Shelton fee? Consensus, no. Five dollar discount not relevant to decision whether or not to go. And we can use the money.  (end - 20:03) | 19:46 |
| Turn to DTC Crew | Present the plan - what duties do we need to cover still?  We could use some instruction on Sunday, for those wanting it - maybe mark windshields of people wanting instruction. Put dots on the windshields of people wanting instruction. Send an email to instructor group to so advise. Possibility of assigning some people to actual “roving instructor duties.” But Ryan said, what about just making people help out as instructors during their wait group or possibly even helping out on an ad-hoc basis during their actual run group.  Todd pointed out there is some need to maybe make sure the cars needing instructors are gridded correctly so that instructors can actually get in there in a timely efficient manner.  We will put the dot on the passenger side, upper window. Grid will keep an eye out.  (end – 20:16) | 20:03 |
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| **Vice President** - Absent | | **Time** |
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| **Safety** – Jemal Mfundshi (Bill Sessions not present) | | **Time** |
| Last minute needs | Any?  No. Bill has a new job, 6p to 6a. this means it’ll be super hard to help this weekend with tech. So Jemal has asked for some help.  DTC – instructors will do tech. Also, Steve Wynne will be available on Sunday.  (end – 20:18) | 20:16 |
| Tech Stickers/Annual tech | Printed? DTC stickers and forms printed. These have been made and order is in for labels. Jemal will have to get some of the labels from Bill.  Motion to approve tech forms – Todd. Seconded Ryan, done.  (end 20:21) | 20:18 |
| DTC/AX1 Safety | Who are your officers? John Juhring, Michael Pinto, John O’Donnell, David Kosa. | 20:21 |

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| **Equipment Coordinators**– Erik VanDyke, Sean Vanderheiden | | **Time** |
| Inventory 2018 | Should do a more detailed inventory when possible and all equipment is back  Discussion of who has various items. Ryan has all the battery chargers. Printer slips? Sean says – we should have plenty of paper.  We have stickers and won’t need shoe polish, for “instructor wanted” people, for this event.  Laptops need update, to be done before the event so they don’t get hung up updating at the event. .  Todd mentioned MSR pre-printed waivers, where you do it as you sign up. Tabled.  Also note: minors need to have their waiver witnessed by a non-parent. New requirement.  (end – 20:34) | 20:23 |
| DTC/AX1 Duties | Who is there and what are they doing?  Alll BoD will be present. Most are instructing.  Todd: There are documents supporting who made the DTC curriculum, what will be done, etc. The decision was taken to cater to people who have minimal experience. Course is setup in such a way that, based on instructor experience, it’ll be clear what level the student is at. The student will effectively be tested. So we start with a skid pad. Second part is emergency / threshold braking. We’ve been enabled to run a braking drill on the hot pits, next to the main straight. Get the person to a certain speed, then measure where they stop. This will be repeated so they know stopping distances. Eventually a slalom and pivot element. Then a Chicago box element. Steps will be taken to control overlap of course elements to keep everyone safe.  Instructors will be tech-ing student cars.  There’ll be a raffle at lunch. Sandwiches will be served, along with chips, drinks, and cookies.  Discussion of various other event setup issues.  (end – around 20:57) | 20:34 |

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| **New Business** | **Assigned to** | **Outcome** |
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* **Additional board member discussions – 20:57**

Todd is going to resign his position sometime soon. Or at such time as he can do this so the changeover is smooth. He will not step away from the club, and does want to be involved.

* **Open for comments/questions from non-board members**

Meeting Adjourned at: 21:06