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| **Location: Country Inn and Suites (Near Portland International Raceway)** | **September 6th, 2018** | **7:00pm** |

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| **Attendance (names in attendance required):** Mina Ingraham (by phone); Todd Averitt; Ryan Davis; David and Chloe PucknellNot present – Jemal Mfundshi and Sean Vanderheiden. Sean submitted some comments by email.  |

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| **President -** Ryan Davis --- Call meeting to order/Guest Intro – guests are David and Chloe Pucknell | 19:00 |

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| **Secretary** – Mina Ingraham | **Time** |
| August Minutes review – submitted today, requesting email approval. Still need formal approval of July minutes as I don’t think this was done by email as requested.  | Approval vote – TBA; July minutes – ok;August – will need to be approved by next month; -reminder that these things need to get done as part of the club bylaws – end 19:11Mina notes we don’t have a quorum present at this meeting and therefore we cannot actually officially conduct business.  | 19:05 |

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| **Treasurer** – Todd Averitt | **Time** |
| Financial status | Review – handouts provided and they are incorporated by this reference as if herein repeated in full; Reminder – during off season, early bird passes will be offered as they were last year. Usually a help to the club for income at that time. We should try to promote these memberships. We hired a CPA to help with financial / tax matters. End – 19:16 | 19:12 |

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| **President** – Ryan Davis | **Time** |
| Awards Banquet | Where, when, who, trophies – all of these need to be determined. PRE – will they do trophies, as they did last year? Maybe helmet bags, those were received well, seems to be the cons. Or maybe a carrying device for pressure gauge, etc. Mina asks – what are the costs? What about dates? November 17? Maybe the 10th? Don’t want to run into Thanksgiving and December also isn’t so great. Preliminary idea was November 10. Last year, it was at Elmer’s. That seemed to have been an issue, food wise. Ernesto’s is, perhaps, where SCCA had theirs last year, per Mina. No clear consensus on where to go. Should try to pin down a location ASAP. This will be emailed as a topic to people. Our budget is slightly bigger, but we should still use caution.  | 19:17 |
| September event | Who’s coming? – Todd, Ryan, Mina, David, Chloe  | END – 19:32 |

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| **Vice President** - Andres Ferrer | **Time** |
| Big NW Subaru Review | Review - Site, safety, format, changes? – David and Chloe were there. Their feedback – Todd made the exec decision to allow instructors, and this was viewed to have been a good idea given the large number of newbies. People seemed to have fun. People seemed to get a lot of runs, like 8 or 9; but the second group may have gotten slightly less. Fairly short course. Lots of newbies got lost, and that of course had an impact on course running. Some business cards were passed around. Possibility of a banner to put up at events like that? Todd – could have used some more instructors, and more volunteers; contributing there was the fact that Ryan and Mina were at the August Maryhill hillclimb. Weather was very very hot. We won’t be involved as a club with hillclimbs, but individual members will still be competing. – END 19:38  | 19:33 |
| McMinnville Review | Review - Site, safety, format, changes? David and Chloe – smooth pavement, decent course. Lots of walking to paddock was the biggest issue. Missiles and airplanes were designed around pretty well. Islands were not that much of a factor either. Ryan - museum personnel were pleased with the event as well. We also need to be aware of the risks with the islands – there’s always some level of risk there. END 19:42 | 19:38 |

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| **Safety** – Jemal Mfundshi, Bill Sessions (**neither** was present)– Ryan, acting  | **Time** |
| 2019 Annual tech? | Understanding of parent waiver for minor form? (2 forms required) News? Ryan is going to ask PIR about the double minor waiver. Apparently, this is still in limbo despite it coming up repeatedly. Re – Annual tech – we could pair this with the course design class. Mina – not a great idea. People need to have a convenient window, and there are also cars that can’t simply be driven there. SCCA has done it at AR Auto, and then another year it was at PIR. Ryan - Surgeline is one possibility; he will talk to his contact there, Stefan Denham. END – 19:50  | 19:42 |

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| **Equipment Coordinators**– Erik VanDyke, Sean Vanderheiden (not present – Ryan, Acting) | **Time** |
| New printer | New printer is a good thing. How about recycling cartridges? – Sean has been collecting the **reusable** plastic part and they can be sent in.  | 19:50  |
| Other upcoming needs? | Year end? 2019? Maybe some tools. We thought some had been lost at Big NW Subaru, so we bought a few more – but – then it was returned. We also have a big toolbox with a lot of tools in it; Ryan is presently using it with his own car, at his home. Maybe we could use some that can handle multipoint lug nuts. Sean had given a written submission – thought that HD may be failing on our laptop. He suggested that we get an inexpensive SSD and transfer OS. Ryan – all of the club’s laptops are marginal, and they could all use upgrades. Sean also mentioned some radio options. He’s willing to write it up later. Ryan – makes sense for Sean to write up a proposal – are we ok with 20 dollar Chinese radios? Ryan – needs to talk to Steve Newby as well. One thing is sure, the ones we have are not very reliable or robust. END – 20:00 |  |

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| **New Business** | **Assigned to** | **Outcome** |
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* **Additional board member discussions - 20:00**
* **2 events left both at PIR - AX7 Sept 30 and Fun Runs Sat Oct 13 and AX8 Oct 14. Any suggestions for the Fun Run day? Right now it is slated for the North Paddock. – Ryan, keep this as a fun run day, keeps the pressure down a bit.**
* **HOD BCA event has been cancelled. We can still set up a novice practice course followed by our usual setup on Friday Sept 14 and Saturday Sept 15 (as we’ve done before). Ryan – seems like HOD has both paddocks in which case maybe North could be used. That might be a possibility for a fun run event on Sat. at essentially no cost to the club.**
* **Following up on our Ultimate Slalom Challenge discussions, our CPA suggests not going over $250 in prize money or we would be smart to issue a 1099. We could maybe do Tire Rack gift certificates or other prizes. Mina – let’s just be sure that any prizes have wide utility and aren’t tied too much to a shop, else it kind of diminishes the draw to the hard core competitors. Maybe – $500 as a TR gift cert, balance of awards in cash.**
* **Open for comments/questions from non-board members**

**ADJOURN – 20:16**