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| **Location: Country Inn and Suites** | **Thursday January 2nd, 2020** | **7:00pm** |

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| **Attendance (names in attendance required):**  **Board Members:** Ryan Davis, President; Erik VanDyke, Vice President; Robyn Symington, Treasurer; Jolynn Franke, Secretary (phone); Board Members At Large, David Pucknell, Sean Vanderheiden  **Absent:** Jemal Mfundshi, Board Member at Large  **Guests:** Chloe Pucknell, Brittany Starheim |

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| **President -** Ryan Davis --- Call meeting to order/Guest Intro  Ryan Davis called the meeting to order at 7:08 p.m. | |
| Intro any new attendees - None | |

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| **Secretary** – Jolynn Franke | |
| Previous Minutes review | Review/approve  David Pucknell motioned to approve the December 5, 2019 Bridge City Autosports (BCA) board meeting minutes as written. Robyn Symington seconded the motion. The motion passed unanimously among voting members. |

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| **Treasurer** – Robyn Symington | |
| Financial status | Review - Budget  Robyn reviewed the beginning balance, deposits, payments, old debts, and the ending balance. There has been $554.00 in early bird sign ups received. The check for the remaining balance owed to Dallesport was mailed to them, but has not been cashed yet. Ryan will remove the old van from the insurance policy. |
| Tax Status | Taxes are done. Ryan will call the IRS to have the fiscal year changed to a calendar year. |

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| **President** – Ryan Davis | |
| ORP with WMC | Cap, EMT, How: Course walks, maps  Event cap: 75  EMTs: Ryan will contact volunteers that also cover Maryhill.  Event flow/processes: Three run groups plus time to switch course workers would take too much time. Other options would be to run two groups in the a.m. and two in the p.m. with lunch in between, or to run just two groups for the day with lunch in between. In lieu of a course walk all drivers will take a slow parade lap at the beginning of the day. Course workers will be shuttled to/from their stations to speed up the process. Cones will be set up to be obvious which direction to go and flow with the corners on the track. Insurance will be $170.00. |

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| **Vice President** - Erik VanDyke | |
| 2019 Rules and Regs | Review changes  The suggested changes to the BCA Rules and Regulations document were discussed. Changes were made to the sections listed below. Ryan will complete the updating process and send the final version to the board for review.   * The Rules Committee will be referred to as the BCA Board. * Introduction:   + I-4.1   + I-4.2   + I-4.3 * General Rules:   + G-2.6   + G-5.4   + G-5.6   + G-9.2.3; b), c), d)   + G-10.1 * Autocross:   + A-1   + A-3.1   + A-4.2.3   + A-4.2.7.1   + A-4.3.1   + A-4.3.2   + A-4.3.3   + A-4.4   + A-4.4.1   + A-4.4.2   + A-5.3   + A-5.5.1   + A-7.1.3 |

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| **Safety** – Jemal Mfundshi/David Pucknell | |
| David | DSC - Review and discuss  No updates at this time. |

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| **Equipment Coordinators**– Sean Vanderheiden | |
| Axware update | $150 for update, plus $189/yr for service contract (continued updates) |
| Pronto | Prices below:   * Required Base Modules (TSAdmin/TSEntry) $1050 * Optional TSAnnounce $195 * Optional TSLive (requires TSAnnounce) $395 * Optional TSBarCode (Software Only) $195 * Optional TSRallyCross Module $350 * Optional TSDisplay Module $95 * Required Yearly Support and Maintenance $350   David Pucknell motioned to purchase Pronto if the cost is $1,400.00 or less. If it’s more than that another vote must be taken. Erik Van Dyke seconded the motion. The motion passed unanimously among voting members. |
| Second set of timing equipment | Yay? Nay? Wayt?  The board will wait until later in the year to decide on purchasing any new timing equipment. |

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| **New Business** | **Assigned to** | **Outcome** |
| None |  |  |

* **Additional board member discussions - None**
* **Open for comments/questions from non-board members - None**
* **Adjournment:** The meeting was adjourned at 9:57 p.m.